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DIVISIONAL LIBRARY SOUTH, SECTOR-34, CHANDIGARH

Email id: stlib34-chd@nic.in

Contact No.: 0172-2676002

Tender for Disposal of old Newspapers, Magazines and Books as waster under GFR Rule 217

Gem Portal

Scope of Work:

Bids are invited online through GeM (Government e-marketplace) Portal in category of forward Auction on behalf of Divisional Library (South), Sector-34, Chandigarh for Disposal of old newspapers, magazines and books on "As is where is basis."

Place of scrap	Items	Quantity	EMD (Rs.)
Divisional Library South, Sector-34, Chandigarh	Obsolete/unusable old newspapers, magazines and books	Whole lot	Rs. 17520/-

Inspection Date	18.05.2026 to 21.05.2026 at 12:00 PM to 5:00 PM
EMD Submission Start Date	18.05.2026 at 11:00 AM
EMD Submission End Date	23.05.2026 at 5:00 PM
Auction Start Date	25.05.2026 at 11:00 AM
Auction End Date	27.05.2026 at 5:00 PM
Increment during Auction	Rs. 500-
Increment during extended period of Auction	Rs. 500-
No. of Extensions	Maximum allowed by GeM Portal

Terms and Conditions:

1. Bids will be accepted through GeM portal only. Bidders should be registered on the GeM portal to participate in the auction process. The bid/tender is open for old newspapers, magazines and books on "As is where is basis."
2. The auction comprises old newspapers, magazines and books declared as waste by the Divisional Library South, Sector-34, Chandigarh and approved for disposal.

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3. The items offered for disposal is on "As is where is basis" at Divisional Library South, Sector-34, Chandigarh and as whole lot.
4. The successful bidder has to pay TCS/GST @ 2%/5% over and above the quoted price as applicable on old newspaper and magazines.
5. Interested bidders may physically inspect the items at the premises of Divisional Library South, Sector-34, Chandigarh, on working days **18.05.2026 to 21.05.2026 between 11:00 AM to 5:00 PM** with prior intimation through e-mail or contact number 0172-2676002 to satisfy themselves about the quality & condition of the material offered. No complaints regarding the condition or quantity of items shall be entertained after the auction.
6. Valid documents such as GST Registration, PAN and Aadhar Card (in case of individual bidders) must be uploaded on the GeM Portal.
7. Quantity of old newspapers, magazines and books may increase or decrease. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted. In view of the "As is where is basis" condition.
8. Earnest money of Rs. 17520/- should be Deposit in the form of Demand Draft in favour of Librarian In-Charge Divisional Library South, Sector-34, Chandigarh payable at Chandigarh.
9. If the bidder's offer is not accepted, the bidder's EMD shall be refunded to him. No interest shall be payable on such refunds. The EMD deposited by the successful bidder shall remain with seller till the payment of total sale value is received.
10. Bidders should clearly quote their rates for full lot.
11. Bids would be evaluated and would be awarded to one agency who will offer the highest total rate for entire lot of newspapers, magazines and books subject to eligibility criteria.
12. The acceptance letter/sale order/purchase order would be issued to the Successful Bidder notifying the amount and schedule of submission of total bid value.

① *Chaw*

② *✓*

③ *Prakash*

④ *Prakash*

⑤ *✓*

⑥ *Prakash*

⑦ *✓*

⑧ *✓*








13. Successful Bidder shall have to submit the total bid value of the items with four calendar days from the date of the issue of the acceptance letter/sale order/purchase order (excluding the date of issue).
14. The total bid value shall be deposited in the form of Cash/Demand Draft in favour of Librarian In-Charge Divisional Library South, Sector-34, Chandigarh as mentioned in the instructions at Sr. No. 8 of the terms and conditions as above.
15. The successful bidder is liable to remove all the materials of awarded lot within 05 days from Divisional Library South, Sector-34 & 02 nos of Branch Libraries i.e. Branch Library, Badheri, Sector-41, Chandigarh & Reading Room, Burail, Sector-45, Chandigarh premises. The labour, transport and other arrangements will have to be made by the successful bidder at their own cost between 11:00 AM to 5:00 PM on all working days. If the awarded lot is not removed within the stipulated time, it will be treated as abandoned a lot and appropriate action will be initiated against successful bidder for such abandoned lot.
16. Librarian In-Charge Divisional Library South, Sector-34, Chandigarh reserves the right to re-sell the abandoned lot again. The concerned successful bidder will not have any claim whatsoever about the abandoned lot.
17. While taking delivery of the material, the successful bidder shall be responsible for any damage that may be done to premises/fitting of the seller in the course of removing the lot. The seller may at his option arrange to make good such damages and the successful bidder shall pay for the same on demand. If such payment is not made on demand, the seller may forfeit the EMD or may stop delivery of the material till payment is made.
18. If any accident of damage to the property/life etc. arises by reason of any act of negligence/omission/default or non-compliance with any of the terms and conditions or statutory regulations or rules and regulation applicable within the seller's premises, on the part of the successful bidder, his representative or employees, resulting in death or injury to any persons or damages to the property of the seller or any third party, then in such an event the successful bidder will have to pay compensation to such person including the employees of the seller or to others or to the seller's property. The buyer shall in such event, keep the seller fully indemnified from any demand, claims or proceedings thereof.
19. The seller's responsibility ends after the consignment has been handed over to the representative of the successful bidder for loading and removal. The seller will not be a party to any dispute that may arise after the handover has been completed.

① *[Signature]* ② *[Signature]* ③ *[Signature]* ④ *[Signature]* ⑤ *[Signature]* ⑥ *[Signature]* ⑦ *[Signature]* A

20. The person authorized by the successful bidder will be allowed to take delivery.
21. The address given in the Bid shall be deemed to be the successful bidder's address and correspondence sent on that address shall be considered to have been delivered to the successful bidder.
22. Librarian In-Charge Divisional Library South, Sector-34, Chandigarh reserves the right to cancel the Tender of disposal or withdraw a lot or part thereof from the sale without assigning any reason thereof. The seller reserves the right to accept/reject and cancel any bid, amend/withdraw the lot at any stage before or after acceptance of bid/issue of acceptance letter/sale order/delivery order/deposit of the full sale value by the bidder, without assigning any reason thereof and the value of such material, if paid for, shall be refundable. The seller shall not be responsible for damage/loss to bidders on account of such withdrawal at any stage from the sale. The highest bidder does not get any right to demand acceptance of his offer.
23. In case of any dispute, the decision of the Librarian In-Charge Divisional Library South, Sector-34, Chandigarh shall be final and binding.
24. The jurisdiction for legal matters in this case shall be Chandigarh only.

Bidder must submit following documents as mentioned in below table on GeM Portal while participating in bidding process failing which the bid would be rejected:

Sr. No.	Details of Document	Page Number
1	Documents any proof of GST, PAN Card and Aadhar/Address Proof Certificates	
2	Proof of payment of EMD	
3	Inspection Certificate (Annexure – A)	
4	Declaration (Annexure – B)	
5	Proforma for Bid detail (Annexure – C)	

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INSPECTION CERTIFICATE

I/We certify that I/We have personally inspected all the old newspapers, magazines and books waste at Librarian In-Charge Divisional Library South, Sector-34, Chandigarh, & its two Branch Libraries for disposal and is submitting the bid considering the waste on single lot.

Signature: _____

Name and Address of Bidder with Seal

① Optima ② A ③ Prakash ④ Prakash ⑤ Prakash ⑥ Prakash ⑦ Prakash ⑧ Prakash

① Prakash ② Prakash ③ Prakash ④ Prakash ⑤ Prakash ⑥ Prakash ⑦ Prakash ⑧ Prakash ⑨ Prakash ⑩ Prakash

DECLARATION

I/We have read the Terms & Conditions and accept the same in toto.

I/We have made my/our offer keeping in view of all terms & conditions forming part of the tender.

I/We have deposited and EMD of Rs. 17520/- (Rupees: SEVENTEEN THOUSAND FIVE HUNDRED AND TWENTY only) vide Demand Draft No. _____, Dated: _____.

Mobile No. : _____

Telephone No.: _____

Place : _____

Date: _____

Signature: _____

Name and Address of Bidder with Seal

① *[Signature]* ② *[Signature]* ③ *[Signature]* ④ *[Signature]* ⑤ *[Signature]* ⑥ *[Signature]* ⑦ *[Signature]*

PROFORMA FORO BID DETAILS

- 1. Name and Address of Bidder : _____
- 2. Address and Telephone No. : _____
- 3. E-mail id (if any) : _____
- 4. GST No. of the Bidder (furnish : _____
Photocopies of relevant documents)
- 5. Status of Organization (i.e. whether : _____
Proprietorship, partnership P Ltd etc.)
- 6. Do you agree with the terms and : _____
Conditions mentioned bid document
- 7. Details of EMD : Demand Draft No. _____

Dated _____

Issued Bank _____
for Rs. _____

Declaration:

It is certified that the information furnished above is correct to the best of my knowledge & belief. I have gone through the terms and conditions stipulated in bid document and confirm to abide by same. We have seen the material to be lifted from Divisional Library (South), Sector-34, Chandigarh & from two Branch Libraries.



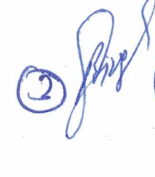



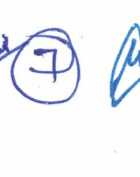

Signature: _____

Name: _____

Place: _____

Designation: _____

Dated: _____

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